

## TROOP UNAVAILABLE FUNDS FORM 2024 COOKIE PROGRAM

*This form is used to notify GSCP2P of unavailable troop funds to cover an ACH withdrawal.*

This form must be completed to suspend or adjust the amount of a troop's ACH withdrawal for the cookie program. A separate request is required for each withdrawal. **GSCP2P cannot honor requests/forms received after the deadlines below!**

**There is a fee that will be charged to defer an ACH withdrawal and/or for ACH rejections. Troops will be charged 2% of any amount deferred (or \$20 minimum) and/or 2% of any amount rejected (or \$35 minimum). This fee will be added to your final ACH withdrawal on April 4.**

### **Deadlines (Received/In Council Hands):**

For March 7 ACH Withdrawal: March 4

For April 4 ACH Withdrawal: March 28

### **Troop Information**

Troop Number \_\_\_\_\_ Service Unit \_\_\_\_\_ Date \_\_\_\_\_

Form Completed By \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

### **ACH Information**

Amount Due to the Council \_\_\_\_\_ Scheduled Date of ACH Withdrawal \_\_\_\_\_

Amount Available for Withdrawal from Troop Account \_\_\_\_\_

Estimated Date Remaining Balance Due Will Be Available \_\_\_\_\_

### **Essential Information**

Reason Funds Are Unavailable \_\_\_\_\_

\_\_\_\_\_

Actions Taken to Date \_\_\_\_\_

\_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*\*Deferral and rejection fees may not be included in your ACH e-mail notification.*

*I understand that there are three scheduled ACH withdrawals for the 2024 cookie program. I understand that in the event any of my ACH withdrawals are adjusted, suspended or rejected, the amount due will be added to the final ACH withdrawal on April 4. I understand that the final scheduled ACH withdrawal will be 100% of what is owed, including any fees.*

*Balances remaining after the final ACH withdrawal date may be collected via transfer of funds (from Truist accounts), cashier check, credit/debit card or troop check forwarded for payment.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**RETURN FORM TO:  
GSCP2P  
ATTN: Finance Department  
208 Union Square, Suite 101  
Hickory, NC 28601  
-or-  
info@girlscoutsp2p.org**